

MINUTES OF A STANDING ORDERS MEETING OF THE TOWN COUNCIL OF HUNSTANTON
HELD IN HUNSTANTON COUNCIL CHAMBER ON
TUESDAY 11th FEBRUARY 2014 AT 6:30 PM

Present: Mayor: Cllr E Clutton

Town Councillors: R Bird C Earnshaw J Maiden G Smith R Davies
J Smith A Murray G Gooderson S Ellis B Devlin

Also present:-

Town Clerk

Deputy Town Clerk

1. Apologies For Absence

Apologies for absence were received from Cllrs C Bower, L Brister, J Johnson, D Harrington, N Godfrey-Cole and A Boardman.

2. HTC Review of Standing Orders

2.1 Model Standing Orders from NALC

The Model Standing Orders from NALC, which had been distributed to members prior to the meeting, were received.

2.2 Town Clerk's Suggested amendments to the Model Standing Orders

The Town Clerk's suggested amendments to the NALC Model Standing Orders, which had been distributed to members prior to the meeting, were received.

Members then reviewed the Model Standing Orders together with the Town Clerk's suggested amendments and agreed the following amendments to Standing Orders:

Rule 1(f). This rule did not make sense and it was agreed the rule to be removed and replaced with the Rule 6(1) from previous HTC Standing Orders 2010.

Rule 1(g). Remove this rule.

Rule 1(l). Retain this rule.

Rule 1(m). Retain this rule.

Rule 1(t). Wording to read "...shall not exceed 3 minutes" i.e. insert 3 minutes.

Rule 3(e). The Town Clerk's suggestion was approved.

Rule 3(f). The Town Clerk's suggestion was approved.

Rule 3(g). The Town Clerk's suggestion was approved with the addition of the words "except with the consent of the Chairman" at the end of the rule.

Rule 3(i). The Town Clerk's suggestion was approved with the addition of the words "at Full Council meetings" after the word stand.

Rule 3(w). Amend to reflect that meetings to not exceed 2 hours.

Rule 4(d). The Town Clerk's suggestion was approved.

Rule 4(d)(v). After a vote to approve the Town Clerk's suggestion to remove the rule altogether was lost (2 for, 7 against & 2 abstentions) it was agreed to amend the rule to include "and working parties" after "...members to a committee; and to insert "as soon as possible" after the words "Proper Officer".

- Rule 4(d)(vii). Insert a reference to a working party appointing its own chairman.
- Rule 4(d)(viii) Insert reference to working parties and remove reference to sub-committee.
- Rule 4(d)(x). Insert reference to working parties and remove reference to sub-committee.
- Rule 4(d)(xi). Insert reference to working parties and remove reference to sub-committee.

- Rule 6(d). It was agreed to accept the Town Clerk's amendment.

- Rule 7(a). It was agreed to accept the Town Clerk's amendment.

- Rule 9(b). It was agreed to alter the wording to read "No motion may be moved at a meeting unless it relates to an agenda item" and the remainder of the rule to be removed.
- Rule 9(d). Insert the number 7 in the brackets.

- Rule 13(e). It was agreed to accept the Town Clerk's amendment.
- Rule 13(g). The Town Clerk's amendment was not approved and it was agreed to remove the option wording commencing "OR [at the beginning of the meeting etc. ...]."

- Rule 15(b)(i). Remove the reference to sub-committee.
- Rule 15(b)(iii). Remove the reference to sub-committee.
- Rule 15(b)(xv). It was agreed to accept the Town Clerk's amendment.

- Rule 18(a)(v). It was agreed to accept the Town Clerk's amendment.
- Rule 18(c). It was agreed to accept the Town Clerk's amendment.

- Rule 19(a). It was agreed to accept the Town Clerk's amendment.
- Rule 19(b). It was agreed to accept the Town Clerk's amendment and include at the end the words "if necessary".
- Rule 19(c). It was agreed to accept the Town Clerk's amendment except that the last sentence should read "A report of the appraisal shall be presented to the Finance Committee".
- Rule 19(d). It was agreed to accept the Town Clerk's amendment except that the last line should read "...matter shall be progressed by the Employment Working Party and reported to the Finance Committee".
- Rule 19(e). It was agreed to accept the Town Clerk's amendment.
- Rule 19(i). It was agreed to accept the Town Clerk's amendment.

- Rule 20(b) Insert the words "Chairman of the Quality Council".

- Rule 22(b). It was agreed to accept the Town Clerk's amendment.

- Rule 25(b). Insert the number 9 for the number of councillors.

Meeting closed at 8:17 pm.