

HUNSTANTON TOWN COUNCIL

Hunstanton Town Councillors are summoned to a meeting of the Full Council to be held in Hunstanton Council Chamber on Friday 18th December 2015 at 6:30 pm.

Prayers Councillors are reminded that they do not have to participate in the prayers and are welcome to leave the room for the duration as this is not an agenda item.

The following business is to be transacted

1. Apologies for Absence
2. Public Question Time
A ten minute period for members of the public to put questions to or bring matters to the attention of HTC.
3. Declarations of Interest
To receive Declarations of Interest.
4. Police Liaison Officer
To receive a report from the Police Representative.
5. Borough Council of King's Lynn & West Norfolk
To receive a report from one or more of the Borough Councillors representing Hunstanton.
6. Norfolk County Council
To receive a report from Norfolk County Councillor R Bird.
7. Mayor's Remarks
The Mayor to bring to the attention of the Council matters considered appropriate.
8. Minutes – confirmation of
Ordinary meeting of the Town Council held on 20th November 2015
9. Minutes
Matters arising.
10. Questions
To answer any questions put by Members in accordance with Standing Orders.
11. Committee Recommendations
To consider adoption of Recommendations made at the meetings of the General Purpose, Finance, Quality Council and Town Hall & Community Centre Management Committees held on 9th December 2015. Copies of the minutes of these meetings enclosed for members.
12. Accounts for Payment
To consider and authorise for payment Schedules of Accounts for the Town Council No 16/09a, Tourist Information Centre No T16/09a and Community Centre No C16/09a Copy of this Schedule enclosed for members.
13. Grant Applications
To consider any available grants for which to apply and for what project.

14. Committees/Working Parties
To consider any members that wish to join or leave any committee or working party. This will include new member, Cllr Ellis.
15. Basement Report
To consider reports provided by two agents who have viewed the basement area. Reports available at the meeting.
16. Employment Working Party
To consider the notes from the Employment Working Party held on 1st December 2015 at 6pm.
There are 4 Recommendations.
Notes of meeting and suggested Deputy Clerk's Job Description enclosed.
17. Financial Estimates 2016/17 and Precept Setting
To consider the revised Estimates (Issue B) and set the precept for 2016/17. Copy of revised Estimates enclosed for members.
18. Correspondence
To receive a summary of miscellaneous correspondence received since the last meeting.
A copy will be available for members at the meeting.
19. Public Question Time
An additional 5 minute period for members of the public to put questions to or bring matters to the attention of HTC that have taken place during the meeting.

L J Powell,
Town Clerk,
14th December 2015