

HUNSTANTON TOWN COUNCIL

Hunstanton Town Councillors are summoned to an extraordinary meeting of the Full Council to be held in Hunstanton Council Chamber on Thursday 20th August 2015 at 6.30pm.

Prayers

Councillors are reminded that they do not have to participate in the prayers and are welcome to leave the Chamber for the duration as this is not an agenda item.

The following business is to be transacted

1. Apologies for Absence
2. Public Question Time
A ten minute period for members of the public to put questions to, or bring matters to, the attention of HTC.
3. Borough Council of King's Lynn & West Norfolk
To receive a report from one or more of the Borough Councillors representing Hunstanton.
4. Norfolk County Council
To receive a report from Norfolk County Councillor R Bird.
5. Minutes – confirmation of
Ordinary meeting of the Town Council held on 17th July 2015. Copy enclosed for members.
6. Minutes
Matters arising.
7. Accounts for Payment
To consider and authorise for payment Schedules of Accounts 16/05 & 16/05A, for the Town Council: T16/05 & T16/05A, for the Tourist Information Centre: and C 16/05 & C16/05A, for the Community Centre. Copies of the Schedules enclosed for members.
8. Annual Accounts 2014/15
To consider for approval the annual accounts 2014/15 for the Town Council, Community Centre and TIC. Copies enclosed for members.
9. Annual Statement of Accounts 2014/2015
To consider the Annual Statement of Accounts for 2014/2015, which are enclosed for members.
10. Annual Governance Statement for 2014/2015
To consider the Annual Governance Statement for 2014/2015.
Copy enclosed for members.
11. Internal Auditors Report
To receive and consider the Internal Auditor's Annual report 2014/15. Copy enclosed for members.
12. Annual Estimates 2015/16
To consider, and amend if appropriate, the Annual Estimates for 2015/16.

13. Remuneration for deliveries
As deferred from the Finance Committee 8th July 2015, to consider a payment for the Caretaker for delivering all the meeting paperwork in the absence of the Deputy Clerk. The Caretaker has requested £25 per month, this has been for 5.5 months to date and is unclear for how much longer

14. Employment Working Party
To receive, and approve recommendations where appropriate, the notes of the Employment Working Party meetings:
14.1 Held on 1st July 2015
14.2 Held on 11th August 2015

15. SAGE Instant Accounts
To consider the SAGE two user system at a cost of £233 or a monthly subscription for two users plus support package at a cost of £25 per month.

16. Public Question Time
An additional 5 minute period for members of the public to put questions to or bring matters to the attention of HTC that have taken place during the meeting.

L J Powell
Town Clerk
13th August 2015