



HUNSTANTON

TOWN COUNCIL

To all members.

Committee Meetings

You are summoned to attend meetings of those committees of which you are a member on

Wednesday 2nd October 2013

The meetings will be held in Hunstanton Council Chamber, in the following sequence:-

Commencing at 6.30pm

1. General Purpose
2. Quality Council
3. Finance
4. Town Hall Management

The business to be transacted at each meeting
and copies of relevant documentation are enclosed.

S C Amos
Deputy Town Clerk
26th September 2013



HUNSTANTON TOWN COUNCIL

There will be a meeting of the **General Purposes Committee** on **Wednesday 2nd October 2013** in Hunstanton Council Chamber.

Commencing at **6.30pm**.

The following business will be transacted

1. Apologies for Absence
2. Minutes - confirmation of
Previous meeting of the Committee held on 4th September 2013.
3. Minutes
Matters arising.
4. General Purpose Working Parties
 - 4.1 To receive meeting notes and approve recommendations, as appropriate from Working Parties appointed by this Committee.
 - 4.1.1 ***Footpaths, Streetlights & Rail Track Bed Working Party held on 18th September 2013.***
Copy of note enclosed for members. (Blue Flag)
5. Planning Applications
To receive a report from the Planning Chairman as to planning applications dealt with by e-planning since the last meeting.
6. Councillors Surgery Report
To receive a report from one or more Town Councillors.
7. Chamber of Trade
To receive a report from a member of HTC attending Chamber of Trade meetings.
8. Civic Society
To receive a report from a member of the Civic Society.
9. Town Team
To receive a report from a member of HTC on the Town Team.
10. Downs Road Waiting Restrictions
To consider proposals from Norfolk County Council relating to waiting restrictions in Downs Road. Copy of proposals enclosed for members.
11. Community Orchard
To consider a request from the Hunstanton Community Orchard Committee for a new proposal for a modest extension to the orchard. Copy of information, including email of support from BCKLWN, enclosed for members.

12. HDFFA Christmas Tree Festival
To consider an HTC entry into the HDFFA Christmas Tree Festival.
Copy of request enclosed for members.

13. Questions for BCllr N Daubney
At the request of Cllr Maiden to consider putting questions to BCllr Daubney, either in person or by letter, because at our last meeting, BCllr Daubney agreed to answer questions relating to The Green and consider "Joint Ownership" if the request came from Hunstanton Town Council rather than from an individual Councillor."
Copy of Cllr Maiden's request & BCllr Daubney's original offer of Joint Ownership, relevant paragraph highlighted, enclosed for members.

14. Anniversary of World War I
At the request of Cllr E Clutton to consider staging an event in August 2014 to commemorate the centenary of the outbreak of World War I

o-----o

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Quality Council Committee** on **Wednesday 2nd October 2013** in Hunstanton Council Chamber.
This meeting will follow on from that of the General Purpose Committee.

The following business will be transacted

1. Apologies for Absence
2. Minutes - confirmation of
Previous meeting of the Committee held on 4th September 2013.
3. Minutes
Matters arising.
4. Community Centre Budget Update 2013/14
To receive a Community Centre Budget Update 2013/14
Copy enclosed for members.
5. Review of HTC Standing Orders
To review the Hunstanton Town Council's Standing Orders.
Copy of current Standing Orders enclosed for members.

0-----0

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Finance Committee** on **Wednesday 2nd October 2013** in Hunstanton Council Chamber
This meeting will follow on from that of the Quality Council Committee

The following business will be transacted

1. Apologies for Absence
2. Minutes - confirmation of
Previous meeting of the Committee held on 4th September 2013.
3. Minutes
Matters arising.
4. HTC Accounts for Payment
To consider and recommend for payment Schedule of Accounts **14/06**.
Copy enclosed for members.
5. TIC Accounts for Payment
To consider and recommend for payment Schedule of Accounts **T14/06**.
Copy enclosed for members.
6. Community Centre Accounts for Payment
To consider and recommend for payment Schedule of Accounts **C14/05**.
Copy enclosed for members.
7. HTC Financial Statement
To receive the HTC Financial Statements of receipts and payments for September, which will be available at the meeting.
8. TIC Financial Statement
To receive the TIC Financial Statements of receipts and payments for September 2013, which will be available at the meeting.
9. Community Centre Financial Statement
To receive the Community Centre Financial Statement of receipts and payments for September 2013, which will be available at the meeting.
10. Basement Café Development Plan
As deferred from the TIC Management Working Party, to consider proposals for the development of a Basement Café, which had the support of the Working Party.

0-----0

HUNSTANTON TOWN COUNCIL

There will be a meeting of the **Town Hall Management Committee** on **Wednesday 2nd October 2013** in Hunstanton Council Chamber.
This meeting will follow on from that of the Finance Committee.

The following business will be transacted

1. Apologies for Absence
2. Minutes - confirmation of
Previous meeting of the Committee held on 4th September 2013.
3. Minutes
Matters arising.
4. Town Hall Report
To receive Town Hall Report No.14/05 prepared by the Town Hall Manager.
Copies of reports enclosed for Members.
5. Town Hall Booking List
To receive the current Booking List prepared by the Town Hall Manager.
Available on the HTC Website.
6. THM Working Parties
 - 6.1 To receive meeting notes and approve recommendations, as appropriate, from Working Parties appointed by this Committee and to consider the following matters;
 - 6.1.1 ***TIC Management Working Party held on 18th September 2013.***
Copy enclosed for members (Union Flag)

0-----0