

MINUTES OF AN EXTRAORDINARY MEETING OF THE TOWN COUNCIL OF
HUNSTANTON HELD IN HUNSTANTON COUNCIL CHAMBER ON
WEDNESDAY 29th June 2016 AT 6.30PM

Present: Cllrs: J Johnson (Chairman) A Winnington (Deputy Chairman)
D Jones G Smith R Bird T Bishopp
M Large S Bower S Tong W Croucher
C Earnshaw S Ellis

Also present:

L Powell Town Clerk
J Roomes Deputy Clerk
Members of the Public x 1

Prayers: The Mayor Cllr Johnson led the council in prayers.

1. Apologies for Absence
Apologies were received from Cllr Clutton due to family matters, Cllrs Wilby & Harrington who were working, Cllrs Murray & Dunbar who were on vacation.
2. Public Question Time
Mr Ruston reported that when he was auditor in 2013 he had noted that two items were not being carried out correctly, this being monitoring against budget and some great variances. However he felt it was not for him to comment on this years audit.
3. Declarations of Interest
There were no declarations of interest.

The Mayor agreed to move item 7 forward.

7. Internal Auditors Report
The Internal Auditors report, which had been distributed to members prior to the meeting, was considered. Cllr Bower gave an outline of the report. He explained that the £7,000 was written off deprecation which would be added back on. He noted that there was a VAT training course soon which may be beneficial for the Clerk to attend, especially as we intend to spend a large sum of money on the new heating system.
RESOLVED (11 for 1 abstention) the Internal Auditors report be accepted.
4. Annual Accounts 2015/16
The Annual Accounts for 2015/16, which had been distributed to members prior to the meeting, was considered. Cllr Bishopp asked for an extra column to show budget against expenditure. The Clerk advised that the Deputy Clerk had commenced work on this. Cllr Croucher wanted to see a breakdown for heating, caretaking and the Clerk's time for each booking.
RESOLVED (unanimous) the annual accounts for 2016/17 be adopted.

5. Annual Statement of Accounts 2015/16
The Annual Statement of Accounts for 2015/16, which had been distributed to members prior to the meeting, was considered. Cllr Bower advised that figures in box 1-7 were correct and the Internal Auditor had approved all figures but there was no explanation given in the differing figures of boxes 7 & 8. The Mayor gave a verbal explanation of these differences.
RESOLVED (unanimous) to accept the Annual Statement of Accounts 2015/16 on the recommendation of the Internal Auditor but Cllrs to receive an explanation between boxes 7 & 8 a.s.a.p.
6. Annual Governance Statement for 2015/16
The Annual Governance Statement for 2015/16, which had been distributed to members prior to the meeting, was considered. The Governance Statement was addressed one point at a time.
RESOLVED (unanimous) Points 1,2,3,4,5, be marked “yes”.
RESOLVED (unanimous) Point 6 be marked “No”, this is due to the lack of visits by the Internal Audit Group.
RESOLVED (11 for, 1 abstention) Point 7 be marked “Yes”.
RESOLVED (unanimous) Point 8 be marked “Yes”.
- Cllr Bower left the meeting due to another commitment.**
8. Committees/Working Parties
Consideration was given to any members wishing to join or leave any committee or working party or wishing to be a representative on any outside body.
RESOLVED (unanimous) Cllr Croucher to join General Purpose, Finance and Town Hall & Community Centre Committees, also the Special Expenses, Neighbourhood Plan, Youth, Profit & Loss and Highways & Byways Working Parties; also to be a representative on Joint Management of the Green Committee and SNAP.
9. Public Question Time
Mr Ruston advised the council that he is very willing to assist at any time with the accounts.

Meeting Closed 7.17pm