

HUNSTANTON TOWN COUNCIL

12 May 2016

Hunstanton Town Councillors are summoned to
The Annual Meeting of Hunstanton Town Council for 2016/2017
to be held in Hunstanton Council Chamber
on **Friday 20 May 2016 commencing at 6.30 pm**

Apologies to the Clerk by 12 noon on day of meeting please.

Prayers

The Mayor's Chaplain to lead prayers.

Councillors are reminded that they do not have to participate in the prayers and are welcome to leave the room for the duration as this is not an agenda item.

The following business is to be transacted

Emergency Evacuation Procedures

1. Election of Town Mayor
To elect the Town Mayor for the ensuing year. The newly elected Chairman (Mayor) to sign the Chairman's Declaration of Acceptance of Office.
2. Election of Deputy Town Mayor
To elect the Deputy Town Mayor for the ensuing year. The newly elected Deputy Chairman (Deputy Mayor) to sign the Deputy Chairman's Declaration of Acceptance of Office.
3. Apologies for Absence
4. Declarations of Interest
5. Outgoing Mayor's remarks
6. Committee Membership
To agree Committee memberships for the ensuing year:-
Currently not all Councillors are members of all committees, minimum requirement for each committee is ten Council members.
 - a) General Purpose
 - b) Finance
 - c) Town Hall Management
 - d) Quality Council
7. E-planning
To agree E-planning membership & Chairman for the ensuing year.
(Reports to General Purpose Committee)

8. Joint Management of the Green

To elect representatives (3) for the Joint Management of the Green Committee.
(Reports to General Purpose Committee)

9. Working Party Membership

To agree membership of Working Parties for the ensuing year, these being:

Highways & Byways(GP)	Employment(F)	Youth(QC)
Internal Audit Group(F)	Special Expenses(F)	TIC Management (THM)
Neighbourhood Plan/Heritage(QC)		

(GP -Reports to General Purpose Committee)

(F - Reports to Finance Committee)

(QC - Reports to Quality Council Committee)

(THM - Reports to Town Hall Management Committee)

10. Panels

To agree membership of the following panels:

Disciplinary Panel

Grievance Panel

Appeals Panel

11. Representatives

To agree HTC representatives on:

Hunstanton Regeneration Project Team,

Anglia in Bloom,

Safer Neighbourhoods Action Plan (SNAP),

Civic Society,

Chamber of Trade (Currently L Powell & A Green on behalf of TIC),

Town Events Team,

Coastal Erosion,

Town Team,

W Norfolk Tourism Executive Management Committee (currently L Powell & A Green)

Hunstanton Prosperity (Coastal Communities)

12. Subscriptions

To consider HTC's membership of the following organizations:

Norfolk Association of Local Councils

(this includes membership of Norfolk ALC)

approx £600

Subscribed in 2015/16

Society of Local Council Clerks
Subscribed in 2015/16

approx £200

Campaign to Protect Rural England
Did not subscribe in 2015/16

approx £30

Community Action Norfolk
Subscribed in 2015/16

approx £20 (bronze)
approx £50 (silver)

National Association Village Halls
Subscribed in 2015/16

approx £25

Momentum
Did not subscribe in 2015/16

approx £30

L J Powell
Town Clerk
12 May 2016

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